**CITY OF LEEDS**

**Minutes**

**January 5, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, January 5, 2022, at 6:00 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Rob Nelsen, Patrick Streyle, and Kris Larson. Also present were city employees: Jacob Eback and Al Lundstrom. Auditor Kari Follman was absent. Edythe Nelsen joined the meeting to record the minutes.

Streyle made a motion to have Mayor Parslow sign an agreement with Moore Engineering to study water supply and treatment, cost not to exceed $30,000. The cost of this study will be paid with RD Grant funds. The motion was seconded by Rob Nelsen. The motion carried unanimously.

A motion was made by Kyle Nelsen, seconded by Larson, to accept public works’ timesheets. The motion carried unanimously.

Streyle made a motion to accept Public Works Superintendent’s Report, Larson seconded the motion, motion carried unanimously.

Rob Nelsen made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Kyle Nelsen, seconded by Streyle, to approve paying off the Community Water Bond from 1982. The motion carried unanimously.

Kyle Nelsen made a motion, seconded by Streyle, to have Mayor Parslow sign any needed documents to complete the process for the SEARCH grant. The motion carried unanimously.

A motion was made by Kyle Nelsen and seconded by Rob Nelsen to designate United Community Bank of Leeds as the City’s depository of public funds. Patrick Streyle abstained. Voting yea were Kyle Nelsen, Rob Nelsen, and Larson. No member voted against, and no member was absent. The motion carried.

Streyle made a motion, seconded by Rob Nelsen, to give the auditor permission to sign up for auto-draft payments with Otter Tail, NDTC, Northern Plains Electric, and Waste Management. The motion carried unanimously.

A motion was made by Larson, seconded by Streyle, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| B & J Excavating, Inc | $1200.00 |
| Benson Co. Farmers Press | $334.95 |
| Benson County Sheriff Department | $600.00 |
| Butler Machinery CO. | $3950.00 |
| Diane Hoffman | $226.41 |
| Ferguson Waterworks | $150.23 |
| Grand Forks Utility Billing | $26.00 |
| Jeff Jacobson | $60.00 |
| Lake Region Corporation | $80.00 |
| Leeds Airport Authority | $273.50 |
| Leeds Ambulance Service | $187.48 |
| Marketplace Motors | $57.89 |
| ND League of Cities | $682.00 |
| NDTC | $171.04 |
| Northern Plains Electric | $609.16 |
| NRG Technology Services  | $83.71 |
| Ottertail Power Co.  | $2,405.95 |
| Payroll | $12,170.35 |
| Plunkett’s Pest Control | $43.68 |
| Quill Office Supply | $149.87 |
| Ritterman Excavating | $5062.50 |
| United Community Bank  | $249.01 |
| US Postal Service  | $76.80 |
| Verizon | $85.50 |
| Visa  | $41.95 |
| Waste Management  | $5,221.76 |

A motion was made by Larson, seconded by Rob Nelsen, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 7:45 PM.

Signed:

Nick Parslow, Mayor

Kari Follman, Auditor