**CITY OF LEEDS**

**Minutes**

**March 9, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, March 9, 2022, at 6:05 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Rob Nelsen, Patrick Streyle, and Kris Larson. Also present were city employees: Al Lundstrom and Kari Follman. Jacob Eback was absent. Sheriff Ethan Rode, deputies Travis Carlson, Josh Gardner, and Breck Ehlers joined the meeting to provide the Sheriff Report. Linda Himle was present in the gallery.

The Council discussed complaints they have received from business owners in regards to Benson County Sheriff’s department

A representative from Waste Management joined the meeting via teleconference. The Council presented concerns about heavy garbage trucks damaging city streets. Waste Management will alter their schedule to enter the City with an empty truck. They asked the City to inform residents to place garbage totes on the shoulder so the truck could remain in the center of the street.

Larson made a motion to approve the agreement for a preliminary engineering report. The cost for the study will be paid in full with SEARCH Grant funds. The motion was seconded by Streyle. The motion carried unaminously.

Public Works will get a quote for a pickup from Finely Motors.

Rick Larson is experiencing some water quality issues. Al and Jacob have been working with a Rural Water Representative to determine a cause. They believe the problem stems from water lines being embedded in the heated floor.

A motion was made by Streyle, seconded by Rob Nelsen, to accept public works’ timesheets. The motion carried unanimously.

Larson made a motion to accept Public Works Superintendent’s Report; Rob Nelsen seconded the motion, motion carried unanimously.

Larson made a motion, seconded by Kyle Nelsen, to renew CD #13163 and CD #13164 for a three-month term with United Community Bank. Streyle abstained. Voting yea were Kyle Nelsen, Rob Nelsen, and Larson. The motion carried.

A motion was made by Kyle Nelsen, seconded by Rob Nelsen, to advertise for a deputy auditor position. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to approve the minutes for February 2, 2022, regular meeting. The motion carried unanimously.

No motions were made regarding any old business items.

A motion was made by Rob Nelsen, seconded by Streyle, to approve Building Permit #1154 submitted by Carla Bjerke for a new deck and breezeway. The motion carried unanimously.

Streyle made a motion, seconded by Kyle Nelsen, to advertise for gravel bids. Bids will be opened at the May 2022 meeting. The motion carried unanimously.

The Council discussed several places they could store Christmas decorations. The Leeds Active Women may purchase some.

A motion was made by Streyle and seconded by Larson to pay Kyle Nelsen $2000.00 for the rental of his backhoe last summer. The Public Works Department used the backhoe for repairing streets. Kyle Nelsen abstained. Voting yea were Streyle, Larson, and Rob Nelsen. The motion carried.

Larson made a motion, seconded by Rob Nelsen, to have credit cards for the City issued to Kari Follman, Jacob Eback, and Alan Lundstrom. The motion carried unanimously.

A motion was made by Larson, seconded by Kyle Nelsen, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| --- | --- |
| Alan Lundstrom | $321.55 |
| B & J Excavating, Inc | $3843.00 |
| Bank of ND | $3260.00 |
| Barco Products | $713.10 |
| Benson Co. Farmers Press | $321.86 |
| Benson County Sheriff Department | $600.00 |
| Bobcat-Interstate Billing Service | $109.81 |
| Cendak Cooperative | $1376.65 |
| Farmers Union Oil Co. –York | $557.56 |
| Ferguson Waterworks | $1200.00 |
| Gessner Iron Works, LLC | $305.82 |
| Gibbens Law Office | $225.00 |
| Grand Forks Utility Billing | $52.00 |
| Hawkins | $794.48 |
| Johnson’s Plumbing | $53.60 |
| Lake Region Corporation | $80.00 |
| Leeds Airport Authority | $25108.13 |
| Mac’s Hardware | $4.96 |
| NAPA Auto Parts  | $43.99 |
| ND Sewage Pump Lift Station | $700.00 |
| NDTC | $294.67 |
| Northern Plains Electric | $689.31 |
| NRG Technology Services  | $1004.52 |
| Ottertail Power Co.  | $2,995.60 |
| Paulson Supply | $149.40 |
| Payroll | $11,194.78 |
| Plunkett’s Pest Control | $43.68 |
| United Community Bank  | $30.00 |
| US Postal Service  | $331.40 |
| Verizon | $103.50 |
| Visa  | $871.16 |
| Waste Management  | $5,238.20 |

A motion was made by Rob Nelsen, seconded by Larson, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 9:10 PM.

