**CITY OF LEEDS**

**Minutes**

**April 10, 2023**

**6:09 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, April 10, 2023, at 6:09 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Patrick Streyle, and Kris Larson. Member Tony Gatton was absent. Also present were city employees: Al Lundstrom, Kari Follman, and Gina Harkness. Jesse Berg from Moore Engineering was also present.

**Sheriff Report**

Benson County sheriff did not attend the meeting but provided a report.

**Engineering**

Kyle Nelsen motioned to table the water main extension at the Industrial Park subdivision. The motion was seconded by Patrick Streyle. The motion carried unanimously.

**Public Works**

Kris Larson made a motion to accept Public Works Superintendent’s Report, Kyle Nelsen seconded the motion, and the motion carried unanimously.

**Financials**

A motion was made by Patrick Streyle, seconded by Kris Larson, to accept employees’ timesheets. The motion carried unanimously.

Kyle Nelsen made a motion, seconded by Kris Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Patrick Streyle, seconded by Kris Larson, to approve minutes for the regular meeting held on March 1, 2023. The motion carried unanimously.

**Old business:**

A motion was made by Kyle Nelsen, seconded by Kris Larson, to contract with a licensed and bonded towing company and hire them for our ordinance enforcement for removing nuisance vehicles. The motion carried unanimously.

**New Business**

Kris Larson made a motion, seconded by Patrick Streyle, to approve the gaming site application for the Leeds EDC Gaming Board. The motion carried.

Kyle Nelsen made a motion, seconded by Kris Larson, to dispose of city records. The ND State Record Retention schedules were followed to determine eligible documents for disposal. The motion carried unanimously.

A motion was made by Patrick Streyle, seconded by Kris Larson, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

|  |  |
| --- | --- |
| Benson Co. Farmers Press | $350.00 |
| Benson County Sheriff’s Department | $600.00 |
| Bobcat-Interstate Billing Service | $343.13 |
| Cendak Cooperative | $1,325.03 |
| Cindy Ritterman | $150.00 |
| Dept of Treasury | $5,650.03 |
| Diane Hoffman | $270.14 |
| Farmers Union Oil Co. –York | $340.37 |
| Grand Forks Utility Billing | $26.00 |
| Hawkins | $655.01 |
| Integrated Process Solutions, Inc. | $1,527.40 |
| Johnson’s Plumbing | $98.00 |
| Kari Follman | $270.80 |
| Lake Region Corporation | $140.00 |
| Leeds Airport Authority | $24,009.81 |
| Main Street Inc. | $207.12 |
| Michael Follman | $250.00 |
| ND Chemistry Lab | $13.24 |
| ND Dept of Health | $25.00 |
| ND League of Cities | $275.00 |
| NDTC | $428.37 |
| Northern Plains Electric | $656.35 |
| Ottertail Power Co.  | $2,970.30 |
| Phonetics, Inc. | $140.56 |
| Payroll | $14,319.11 |
| Plunkett’s Pest Control | $77.34 |
| Railroad Management  | $772.83 |
| Verizon | $52.78 |
| Visa  | $1,098.79 |
| Waste Management  | $5,485.36 |

A motion was made by Kris Larson, seconded by Kyle Nelsen, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:49 PM.

