

CITY OF LEEDS
Minutes
May 6, 2013
5:00 PM

A regular meeting of the Leeds City Council was called to order by Mayor Lloyd Himle on May 6, 2013, 5:00 pm at Leeds City Hall. Present were Council Members: Pete Ritterman, Terry Westphal and Linda Himle. Also present were city employees: Justin Nelsen, Nicky Ritterman, and Edythe Nelsen.

Sheriff

Deputy will try to get beer cans picked up around town. Owner of dog digging garbage apart on the north side of town has been contacted and situation will be resolved.

Bid Opening

One bid submitted in response to ad publication for gravel work for the City for 2013. Motion made by Linda Himle, seconded by Terry Westphal to accept bid for gravel work from Ritterman Trucking. Pete Ritterman abstained. Motion carried.

Water/Street Supervisor

Fire District has a cattle guard they are selling as they purchased a new one.

Motion by Ritterman, seconded by Linda Himle to purchase the cattle guard for the City pick-up from the Fire District, if they are selling it for a reasonable price. Motion carried.

Auditor/Financial

Motion made by Westphal, seconded by Ritterman to remove charges for invoice # 96. Motion carried.

Motion made by Ritterman, seconded by Linda Himle to approve timesheets for City employees for April 2013. All in favor, motion carried.

Motion made by Ritterman, seconded by Westphal to approve April fund balance report. Motion carried.

Motion by Ritterman, seconded by Linda Himle to approved aged balances reports and get door hangers put out for past due water bills. Motion carried.

Motion by Ritterman, seconded by Linda Himle to accept April balance sheet and profit and loss reports. Motion carried.

Motion by Linda Himle, seconded by Westphal to approve minutes from 4-2-2013 regular meeting, 4-15-2013 tax equalization meeting, and 4-15-2013 special meeting. Motion carried.

Old Business

Motion made by Ritterman, seconded by Linda Himle to have auditors contact Moore Engineering to get replacement prices for lift stations for insurance purposes. Motion carried.

Motion made by Ritterman, seconded by Westphal to accept Memorandum of Understanding. Motion carried.

Jacob Eback has been hired for the summer to help Public Works Superintendent.

Motion made by Ritterman, seconded by Westphal to increase wage for Jacob Eback. Motion carried.

New Business

Motion made by Linda Himle, seconded by Westphal to designate the Benson County Farmers Press as the official newspaper for the City of Leeds. Motion carried.

6:15 pm Barb Mears enters meeting with complaint regarding speeding on the north end of the county road past the trailer court. The City has purchased a speed bump to be installed on that road and it will be put in this week. Deputy was contacted and he is aware of the issue.

Motion made by Ritterman, seconded by Linda Himle to approve Gaming Site Authorization for KJ's Bar and Earl's Bar. Motion carried.

Motion made by Ritterman, seconded by Westphal to approve raffle permit for WELCA. Motion carried.

Auditors will contact UCB of ND in Leeds for information on possible loan to pay off the City Shop with interest rate, loan term and payment amount.

Motion by Ritterman, seconded by Linda Himle for City employees to use half-hour increments on their timesheets. Motion carried.

Motion made by Ritterman, seconded by Westphal for Public Works Superintendant to get prices for a brush mower. Motion carried.

Motion made by Linda Himle, seconded by Ritterman to get fencing in front of Leeds Body Shop. Al Lundstrom will pay for the front and the City will pay for the back corner by the City Shop. Motion carried.

Motion made by Ritterman, seconded by Linda Himle to approve bills. Motion carried.

The bills are as follows:

B & H Oil	\$54.44
Benson Co. Press	\$18.72
Benson County Sheriff	\$200.00

Benson County Treasurer	\$822.00
Chad Nelsen	\$863.11
Doubleday Book Club	\$69.43
Farmers Union Oil Co.	\$172.61
Farmers Union Oil Co. –York	\$273.29
Hawkins	\$52.46
Hardware Hank	\$36.98
Harris Computer Systems	\$85.96
Hawkins	\$294.32
Hendrickson Electric	\$352.20
Home of Economy	\$124.99
Intuit Qbooks/pro	\$29.95
Leeds Airport Authority	\$1642.31
Leeds Body Shop	\$30.00
LTP Enterprises Inc.	\$4304.75
Mac’s Hardware	\$52.00
Mr. Justin Nelsen	\$368.40
Mrs. Bonnie Himle	\$65.00
Mr. Kyle Nelsen	\$55.54
Mrs. Diane Hoffmann	\$102.21
NDTC	\$394.59
ND League of Cities	\$60.00
Northern Plains Electric	\$577.44
One Call Concepts	\$2.20
Ottetail	\$2671.64
Payroll	\$9632.41
Railroad Mgmt. Co	\$500.00
Ritterman Trucking	\$8910.00
Rugby Sanitation	\$3921.60
Tracy’s Market	\$10.66
United Community Bank	\$2649.52
USA Bluebook	\$797.02
Valley Bag & Supply Co.	\$150.00
Visa	\$447.12

Motion made by Westphal, seconded by Linda Himle to adjourn meeting. Meeting adjourned by Mayor Lloyd Himle at 7:10 pm.

X

Lloyd Himle
Mayor

X

Nicky Ritterman
City Auditor