**CITY OF LEEDS**

**Minutes**

**June 8, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, June 8, 2022, at 6:15 PM at Leeds City Hall. Present were Council Members: Rob Nelsen and Patrick Streyle. Council member Kris Larson joined via teleconference. Council member Kyle Nelsen was absent. City employees Jacob Eback, Al Lundstrom, and Kari Follman were present. Benson County Deputy Travis Carlson and City residents Rebecca Silva, Enrique Perez, Jeff and Debbie Dunlap, and Jim Braun joined the meeting. City property owner Arlen Anderson joined via teleconference.

Benson County Deputy Travis Carlson joined the meeting and provided a report to the Council. The upcoming Leeds Days celebration was discussed.

Rebeca Silva and Enrique Perez joined to discuss a plan for cleaning up their property.

Jeff and Debbie Dunlap entered the meeting to determine which party was responsible for a water break repair. It was determined that the break was in the lateral line; therefore, they, as property owners, would be responsible for the repair costs. They have been invoiced for the cost of repair.

Arlen Anderson joined via teleconference. He wanted to clarify what the Council requested he clean up on his property. Mr. Anderson addressed a few concerns. The City is to inspect the sidewalk in front of his building and come up with a plan.

Jim Braun addressed the Council for permission for him and his neighbors to add a drain to allow better access to their shared alleyway. The City is to pay for the PVC pipe and help with the backfill. Mr. Braun will organize and pay for trenching. Mr. Braun also reported that the crack in the cemetery vault is getting worse.

A motion was made by Rob Nelsen, seconded by Streyle, to accept employees’ timesheets. The motion carried unanimously.

Rob Nelsen made a motion to accept Public Works Superintendent’s Report; Streyle seconded the motion, motion carried unanimously.

Rob Nelsen made a motion, seconded by Streyle, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Rob Nelsen, to approve minutes for the regular meeting held on May 4 and the special meetings held on May 27 and May 31, 2022. The motion carried unanimously.

No motions were made regarding any old business items.

Streyle made a motion, seconded by Rob Nelsen, to accept B & J Excavating’s bid for demolishing the structure on Violett’s property. The motion carried unanimously.

Larson made a motion to approve a special event liquor license for the Back 40 Bar for July 16, 2022. Rob Nelsen seconded the motion, and the motion carried unanimously.

Rob Nelsen presented a resolution 06-08-2022-01 to set the bond for the City auditor. The motion for the adoption of the foregoing resolution was duly seconded by Council Person Streyle, and upon vote being taken thereon, the following voted in favor thereof: Kris Larson, Patrick Streyle, and Rob Nelsen. No members voted against the resolution, and member Kyle Nelsen was absent and did not vote. Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor and attested by the City Auditor.

A motion was made by Streyle, seconded by Rob Nelsen, to close street Main Street from the Back 40 bar drive-through to Central Ave and Central Ave from Earl’s Bar drive-through to the south side of the Community Center. The motion carried unanimously.

A motion was made by Rob Nelsen, seconded by Streyle, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

|  |  |
| --- | --- |
| Ace Hardware | $149.91 |
| Benson County Sheriff Department | $600.00 |
| Bobcat-Interstate Billing Service | $170.34 |
| Cendak Cooperative | $2,414.35 |
| City of Minot | $90.00 |
| Dept of Treasury | $2,241.96 |
| Farmers Union Oil Co. –York | $397.19 |
| Grand Forks Utility Billing | $26.00 |
| Hardware Hank | $83.48 |
| Hawkins | $1,484.07 |
| Houtcooper | $232.52 |
| Johnson’s Plumbing | $348.20 |
| Lake Region Corporation | $60.00 |
| Leeds Active Women | $60.00 |
| Leeds Airport Authority | $1,599.60 |
| NDTC | $266.67 |
| Northern Plains Electric | $653.33 |
| Ottertail Power Co. | $2,481.65 |
| Payroll | $17,388.38 |
| Plunkett’s Pest Control | $72.28 |
| Railroad Management | $712.29 |
| Ritterman Excavating | $2,755.00 |
| Rugby Welding & Machine | $89.55 |
| Team Laboratory Chemical Corp | $1,266.00 |
| US Postal Service | $51.20 |
| Verizon | $95.60 |
| Veseris | $5,650.40 |
| Visa | $461.30 |
| Waste Management | $5,572.01 |
|  |  |

A motion was made by Rob Nelsen, seconded by Streyle, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 9:15 PM.

Nick Parslow

Mayor

Kari Follman

Auditor