

CITY OF LEEDS
Minutes
July 1, 2013
6:00 PM

A regular meeting of the Leeds City Council was called to order by Mayor Lloyd Himle on July 1, 2013, 6:00 pm at Leeds City Hall. Present were Council Members: Pete Ritterman, Terry Westphal, Kyle Nelsen, and Linda Himle. Also present were city employees: Justin Nelsen, Nicky Ritterman, and Edythe Nelsen. Present in the gallery were: Emily Nelsen, Rob Nelsen, Brandi Duran and Mary Dibble.

Public Hearings:

Emily Nelsen would like to use the City Hall building for weekly Weight Watchers meetings starting in September. Council is agreeable to this request.

Rob Nelsen presented with concerns regarding the status of the alley being vacated east of his property and what property line the pegs placed are marking. He also presented concerns regarding the home that has been brought in to sit on the property east of his home. The Council will put a stipulation on the building permit for this home and check the status of the request to vacate the alleyway.

Brandi Duran and Mary Dibble appeared before the Council to discuss demolition of the home at 140 1st Street SW. Ms. Duran would like the City to tear down the house and present her with a two year repayment plan. The City will get a quote from B&J Excavating for demolition of the home and leveling of the ground. The City attorney will be contacted to draft a letter for a repayment plan and demolition agreement which will be sent to Ms. Duran.

Water/Street Supervisor

Justin Nelsen would like the City to purchase 20 loads of gravel to have on-hand for alleys, lift station, dump ground, etc.

Motion made by Kyle Nelsen, seconded by Westphal to purchase 20 loads of class 5 and 5 loads of reject. Motion carried.

The City will fill in holes in the parking lot of the Fire Hall.

The Fire Department will be having a meeting July 2, 2013 and will discuss their plans for the cattle guard they purchased, they may keep it.

Motion made by Nelsen, seconded by Ritterman to get authorization from the insurance company to get windshield fixed on the City pick-up due to rock chip. Motion carried.

6:45 Paul Peterson enters meeting with concerns regarding ATV usage in town at excessive speeds. Matter will be turned over to the deputy to investigate.

Old Business

Motion made by Nelsen, seconded by Ritterman to accept quote #2 for Bobcat trade-in. All in favor, motion carried. Ritterman contacted Chris at Bobcat during the meeting regarding this matter.

Motion made by Ritterman, seconded by Westphal to accept bid from Chad's Amoco for the Erskine Rotary Brush Mower cutter, Kyle Nelsen abstains. Motion carried.

Review of lift station alarm price quotes will be tabled until more quotes are received.

Motion made by Ritterman, seconded by Nelsen to reimburse Justin Nelsen for gas used when picking up hose for water pumping using his personal vehicle. Motion carried.

Aged balance for account #295 will be added to repayment plan for demolition of home.

Auditor/Financial:

Motion made by Nelsen, seconded by Ritterman to accept June timesheets. Motion carried.

Motion made by Nelsen, seconded by Ritterman to accept accounts receivable report and have Bruce Gibbens draft letters to parties that have balances over 90 days past due. Motion carried.

Motion made by Nelsen, seconded by Ritterman to accept financial reports. Motion carried.

Motion made by Ritterman, seconded by Linda Himle to accept June minutes regular and special meeting. Motion carried.

Old Business:

Motion made by Ritterman, seconded by Westphal to pursue financing for 10 years from United Community Bank for purchase of City Shop building. Lloyd Himle and Nicky Ritterman will sign at the bank. Nelsen abstains. Motion carried.

United Community Bank needs an abstract for the City Shop building before they can go any further with financing.

Motion made by Nelsen, seconded by Ritterman to proceed with water, sewer, garbage rate survey and in the interim rates will be raised to: \$27.50 and \$5.00/1000 gallons for water, \$8.50 and 0.75/1000 gallons for sewer, and \$23.00 for garbage. Motion carried.

Wildlife Club needs to provide proof of insurance to the City for their lease. Brian Leapaldt will talk with Rick Darling at UCB Insurance.

City Auditors will notify Moore Engineering that the City is forwarding their engineer's information regarding lot development adjacent to the EDC.

Motion made by Nelsen, seconded by Westphal to purchase lower, oval speed bumps to install on the north end of the county road. Motion carried.

Motion made by Ritterman, seconded by Linda Himle to pay off the tractor loan at United Community Bank with check received from Bobcat and pay off balance owed for new lawn mower. Motion carried.

Speeding fine (\$100) is not in line with State regulations for speed limit sign on county road. Sign will be removed.

New Business

Motion made by Ritterman, seconded by Westphal to approve building permit for Loren Lunde. Motion carried.

Motion made by Nelsen, seconded by Ritterman to conditionally approve building permit for Betty Anderson and Kory Dokken with the stipulation that home must be on a permanent foundation and exterior improvements completed by November 1, 2013. Motion carried.

Motion made by Nelsen, seconded by Ritterman to turn the matter of the dog complaint received over to the deputy. Motion carried.

Motion by Kyle Nelsen, seconded by Ritterman for Justin Nelsen to get a quote from B&J Excavating regarding demolition of property at 140 1st Street SW. Kyle will contact Bruce Gibbens to write a tentative repayment plan of two years. Motion carried.

Motion made by Nelsen, seconded by Ritterman to accept 2012 audit report, motion carried.

Motion made by Ritterman, seconded by Linda Himle to raise discretionary purchase order amount from \$500.00 to \$1000.00 for Public Works Superintendent. Motion carried.

Motion made by Nelsen, seconded by Ritterman to approve wage request of Landfill employee. Motion carried.

Kari Follman will be the FEMA agent for the City of Leeds.

Motion made by Ritterman, seconded by Nelsen to approve monthly bills. Motion carried.

The bills are as follows:

Adapco, Inc.	\$1,823.10
Ag Resources	\$1,850.00
B & H Oil	\$526.34
Benson Co. Press	\$232.92
Benson Co. Hwy.	\$220.00

Benson County Sheriff	\$200.00
Chad Nelsen	\$863.11
City of Rugby	\$427.80
Dakota Fire Extinguishers	\$43.98
Diane Hoffmann-Library	\$39.00
Farmers Union Oil Co.	\$320.87
Farmers Union Oil Co. –York	\$427.97
Ferguson Waterworks	\$1,189.87
Grand Forks Utility Billing	\$26.00
Intuit Qbooks/pro	\$29.95
J.P. Cooke Co.	\$9.21
Leeds Airport Authority	\$232.88
Lyle Signs Inc	\$29.75
Mr. Jeff Jacobson	\$230.00
Mr. Justin Nelsen	\$75.00
Mrs. Bonnie Himle	\$75.00
Mrs. Kari Follman	\$22.60
NAPA	\$2,999.99
N.D. Sewage Pump Lift Station Serv.	\$858.00
NDTC	\$191.58
North Dakota Dept of Health	\$11.77
North Dakota Insurance Dept	\$22.67
North Dakota League of Cities	\$577.00
Northern Plains Electric	\$480.32
Ottetail	\$2,016.44
Paulson Supply Inc.	\$47.50
Payroll	\$12,355.03
Railroad Mgmt. Co	\$132.87
Rugby Sanitation	\$3,921.60
Sign Pro	\$202.50
TEAM Laboratory Chem. Corp	\$675.00
United Community Bank	\$2,649.52
Visa	\$4,733.18

Motion made by Linda Himle, seconded by Nelsen to adjourn meeting at 9:15 p.m. Meeting adjourned by Mayor Lloyd Himle at 9:15 p.m.

X

Lloyd Himle
Mayor

X

Nicky Ritterman
City Auditor