**CITY OF LEEDS**

**Minutes**

**August 10, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Council President Kyle Nelsen on Wednesday, August 10, 2022, at 6:10 PM at Leeds City Hall. Present were Council Members: Patrick Streyle, Kris Larson, and Tony Gatton. Mayor Nick Parslow joined via teleconference. Also present were city employees Jacob Eback, Al Lundstrom, and Kari Follman. Jim and Barb Paulson joined the meeting for a short time. AJ with Moore Engineering joined via teleconference to discuss the water plant study.

Sheriff Rode did not attend the meeting, and no report was given.

Jim Paulsen presented the possibility of moving the former York Lutheran Church to Leeds. He is looking for input on how the community would utilize the structure and is looking at grants for funding the project.

AJ with Moore Engineering encouraged the City to perform a study to determine a possible alternate source of water. The cost of the study would be approximately $24,000.00. No motions were made regarding this issue.

A motion was made by Streyle, seconded by Larson, to accept employees’ timesheets. The motion carried unanimously.

Streyle made a motion to accept Public Works Superintendent’s Report. Larson seconded the motion, and the motion carried unanimously.

Streyle made a motion, seconded by Larson, to accept the 2023 preliminary budget. The 2023 budget hearing will be held on September 7, 2022, at 6:00 PM at Leeds City Hall.

Larson made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle to approve minutes for the regular meeting held on June 8, 2022. Larson seconded the motion, and the motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to request assistance from Gibbens Law Office regarding structures in violation of the City’s nuisance ordinance. The motion carried unanimously.

Streyle made a motion that the auditor will prepare the quit claim deed to transfer ownership of seven lots to the Leeds Park District. The motion was seconded by Gratton. The motion carried unanimously.

A motion was made by Larson, seconded by Streyle, to increase Gina Harkness's pay as her probation period has successfully been completed. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to accept the Leeds Airport recommendations for replacements to the Leeds Airport Board. Members of the Board are Erika Kenner, Manager/Treasure, Steve Biby, Patrick Streyle, Michael Follman, and Tony Gratton. The motion carried unanimously.

A motion was made by Larson, seconded by Streyle, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| B & J Excavating, Inc | $13,000.00 |
| Benson County Sheriff Department | $600.00 |
| Bobcat-Interstate Billing Service | $208.70 |
| Cendak Cooperative | $1,711.58 |
| Diane Hoffman | $200.32 |
| Farmers Union Oil Co. –York | $471.34 |
| Grand Forks Utility Billing | $52.46 |
| Houtcooper | $185.82 |
| Lake Region Corporation | $90.00 |
| Leeds Airport Authority | $746.04 |
| Mac’s Hardware | $76.08 |
| NAPA Auto Parts  | $59.94 |
| ND Chemistry Lab | $13.24 |
| ND Job Service | $31.31 |
| ND League of Cities | $702.00 |
| ND Tax Commissioner | $308.12 |
| NDTC | $228.46 |
| North Dakota Horizons | $20.00 |
| Northern Improvement Co. | $1,153.20 |
| Northern Plains Electric | $544.11 |
| One Call Concepts | $20.25 |
| Ottertail Power Co.  | $1,811.62 |
| Paulson Supply | $11.00 |
| Payroll | $13,966.76 |
| Plunkett’s Pest Control | $99.20 |
| Ritterman Trucking | $2,070.00 |
| Susag Sand & Gravel, INC | $945.00 |
| United Community Bank Insurance | $3,871.00 |
| US Postal Service  | $56.32 |
| Verizon | $96.32 |
| Visa  | $614.56 |
| Waste Management  | $5,739.09 |

A motion was made by Larson, seconded by Streyle, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:55 PM.

Signed

Nick Parslow Kari Follman

Mayor Auditor